

**Rochelle Park Board of Education
Caucus Meeting Minutes – 6:30 P.M.
July 7, 2014**

- I. Call to Order and Flag Salute**
- II. Roll Call 7-0**

Board Members	Present	Absent
Mr. Mark Scully, Vice President	X	
Mr. Sam Allos		X(arrived 6:35)
Mrs. Arlene Ciliento-Buyck		X(arrived 6:35)
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Esposito, President		X(arrived 6:55)

Others Present:

- Dennis McDonald, Interim Superintendent
- Christine Werner, Business Administrator/Board Secretary
- Cara Hurd, Principal
- Brian Cannici, Acting Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report-Dr. McDonald reported the following:

- Resolutions on the agenda for Special Education Placements
- End of the year reports- add Technology report just received the report today
- Tuition reimbursements
- Facility resolution requiring county permission on use of two Kindergarten classrooms with outside bathrooms.
- New job description for the position of Head of Custodial Maintenance.
- New discipline code of conduct
- Mentoring Plan

V. Principal’s Report Mrs. Hurd reported on the following:

- Overview of the new SIP for 2014/2015 school year in conjunction with RAC. The district has seen improvement across the board since last year. Data & Analysis section is new this year. Discussion followed.

VI. Business Administrator's Report- Mrs. Werner reported the following:

- Update on the technology grant, laptop in every classroom in addition to a Smart board in every classroom. Faculty will have Smart board training.
- Referendum- kickoff meeting for the Efis and doors would be held on Wednesday July 9th. Building and Grounds committee meeting on the 10th, Bathrooms have been demolished, tiles are ordered.
- Hiring 2 summer custodians, Mr. Levitzke has submitted his retirement papers for the end of September.
- Extended school year program started today.

Mr. Scully asked if the project managers have been on site. Mrs. Werner stated yes they have been here 3 days a week. The point brick workers have been here even on weekends, bathrooms are coming along

VII. Reports – Committee Action Items- deferred to regular meeting

VIII. Items for Board Action - Resolutions (not needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Leakas, seconded by Mrs. Buyck, to open public comment at 7:20 p.m.

Roll Call 7-0

Motion Carried

None

Motion by Mrs. Lauerman, seconded by Mrs. Cravello, to close public comment at 7:21 p.m.

Roll Call 7-0

Motion Carried

X. Other Business

XI. Announcements:

The next Caucus meeting will be held August 4, 2014 at 6:30 P.M. with the regular August Board meeting held immediately after. All meetings will be held in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:

Personnel/Contracts

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Leakas, seconded by Mrs. Cravello, to open Executive Session at 7:23 p.m.

Roll Call 7-0
Motion Carried

Motion by Ms. Buyck, seconded by Mrs. Leakas, to close Executive Session at 8:25 p.m.

Roll Call 7-0
Motion Carried

Motion by Mr. Allos, seconded by Mrs. Buyck, to resume Regular Meeting Agenda at 8:26 p.m.

Roll Call 7-0
Motion Carried